

## Performance Scrutiny Committee Forward Work Plan

**Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.**

<b>Meeting</b>	<b>Item (description / title)</b>	<b>Purpose of report</b>	<b>Expected Outcomes</b>	<b>Author</b>	<b>Date Entered</b>	
29 November	1	Your Voice' complaints performance (Q2)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	
	2	Review of Licensing Matters	To consider the findings of the comprehensive review of licensing matters and procedures conducted by the Internal Audit Department (with specific emphasis on taxi licensing and safeguarding responsibilities)	The development of robust licensing policies and procedures that will provide assurances that the Council is taking all reasonable measures with respect to complying with all licensing and safeguarding legislation, and in mitigating risks to vulnerable groups who use services licensed by the Authority	Ivan Butler/Graham Boase	April 2012 (rescheduled by SCVCG April 2012 and July 2012 and by Committee July 2012)
	3	Corporate Risk Register	To consider the Council's Corporate Risk Register	Identification of effective measures to address the high level risks	Tony Ward	February 2012
	4	Wales Audit Office (WAO) Improvement Assessment of Denbighshire County Council	To decide whether there any particular aspects of performance that require further scrutiny	To carry out appropriate performance monitoring scrutiny.	Tony Ward	October 2012
10 January 2013	1	External Examinations and Teacher Assessments 2010 – 2011	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	By SCVCG November 2011

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		<b>[Education]</b>				
	2	External Examinations Results and Achievements for Denbighshire Students at Llandrillo College  <b>[Education]</b>	To review the performance of Denbighshire 16 – 19 year old students enrolled at PR6 and other colleges within the County run by Coleg Llandrillo Cymru	Assurances that the education delivered to Denbighshire students studying academic and vocational courses at the College's various sites within the County are equipping them with enhanced skills, and better outcomes and prospects for the future	Contact: John Gambles	September 2012
	3	Estyn Action Plan <b>[Education]</b>	To monitor the progress achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services	Better quality services and better outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address risks identified	Karen Evans/Diane Hesketh	June 2012
21 February	1	Your Voice' complaints performance (Q3)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	July 2012
	2	Corporate Plan 2012/13 (Q2)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012 (Transferred from Jan 2012)
	3	CSSIW Annual Council Performance Evaluation 2011-12	To consider the formal annual letter from CSSIW, the regulators of both Adult and Children's Social Services,	The letter responds to the Director's annual report submitted to Council in July 2012. It is a key performance	Sally Ellis / Craig Macleod	October 2012

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			about performance of Social Services in 2011/12.	judgement of one of the Council's core services and as such should be subject to regular scrutiny.		
11 April	1	Corporate Plan 2012/13 (Q3)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012
23 May	1	Your Voice' complaints performance (Q4)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Steven Goodrum	July 2012
June/July (tbc)	1	Corporate Plan 2012/13 (Q4)	To monitor the Council's performance in delivering its Corporate Plan 2012/13	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Tony Ward	July 2012
Sept/Oct (tbc)	1	Annual Performance Review Report 2011/12	To report the Council's performance against the set PIs for 2011/12	Identification of trends or areas of poor performance leading to recommendations to address declining performance and realise the Council's ambition to be a high performing authority	Tony Ward	July 2012
Nov/Dec (tbc)						

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### Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered

### Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
November 2012 (Info Report)	School Funding Formula Review Update	To update the Committee of progress following the circulation of the new funding framework to schools	Jackie Walley / Carly Wilson	October 2012

### Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
29 November	<b>15 November</b>	10 January 2013	<b>22 December 2012</b>	21 February 2013	<b>7 February 2013</b>

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